

2026 Annual Assessment Affidavit and Checklist

**Program's Dropbox folder contains the following required documents
uploaded to corresponding folder:**

- Completed Online Self Assessment (no need to upload copy of this)
- Signed Annual Assessment Affidavit and Checklist (Uploaded to Annual Assessment Folder)
- Current 2025-2026 Signed MOU
- Annual Work Plan using DCA or approved template
- Updated Board Roster using DCA template
- All Board Meeting Agendas
- All Board Meeting Minutes
- Total number of board meetings held during year:
- Training Log
 - Total number of training hours completed for manager:
 - Every board member had 2 hours of training (minimum)
- Annual budget(s), showing program revenue / expenses Main Street
- Program's Organizational Chart
- Main Street Program Bylaws
- Mission and Vision Statement
- Map of Main Street Program's District Boundaries

I here-by certify that all the above documentation has been uploaded to _____'s shared Dropbox folder and is, to my knowledge, an accurate portrayal of our local program.

Manager Signature: _____

Date: _____

Board Chair Signature: _____

Date: _____

Supervisor's Signature: _____

Date: _____